

## American Chemical Society

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Form: Part I - Annual Report Questionnaire **REQUIRED**  
 Organization: Detroit  
 Year: 2005

### \*\*\*\*Important Notice Please Read\*\*\*\*

The EZ form consists of the Part I - Questionnaire, Part III - Financial Report and the Optional Part IV - Self-Nomination Form for ChemLuminary Awards. Sections that wish to submit the EZ form are not required to submit the Part II - Narrative and Appendices. All local sections are eligible to complete the EZ form UNLESS, they would like to self-nominate themselves for the LSAC Award for Outstanding Performance by a Local Section. Local sections may submit the EZ form and self-nominate themselves for any of the other awards listed in Part IV. Local Sections must postmark or submit their completed annual reports electronically by February 15, 2006 to be eligible for any of the awards

We do not wish to be considered for the Local Section Outstanding Performance Award

- \*Part I Annual Report Questionnaire  
 \*Part II Annual Report Narrative and Appendices (Optional)  
 \*Part III Financial Report  
 \*Part IV Self Nomination for ChemLuminary Awards (**Not Eligible for Local Section Outstanding Performance Award**) (Optional)

Our section would like to be considered for the ACS Local Section Outstanding Performance Award. We are submitting Parts I,II,III and IV of the annual report

- \*Part I Annual Report Questionnaire  
 \* Part II Annual Report Narrative& Appendices  
 \* Part III Financial Report  
 \* Part IV Self Nomination for ChemLuminary Awards (**\*\*\*Outstanding Performance Award Nomination must be completed\*\*\***)

### Web Posting of Annual Reports

- Our Section would like to have Parts I and II (if applicable) posted on the Local Section Activities Committee webs

### 1. Top Activities

Please list the titles of your top activities (in rank order) and indicate if the activity was new in 2005.

- | Check<br>if new<br>in 2005             | Title of Activity                        |
|--|--|
| 1. <input type="checkbox"/>            | USNCO                                    |
| 2. <input type="checkbox"/>            | National Chemistry Week/Cranbrook        |
| 3. <input checked="" type="checkbox"/> | Girl Scout Chemistry Day at Belle Isle   |
| 4. <input checked="" type="checkbox"/> | Education/Boy Scout Merit Badge Clinic   |
| 5. <input checked="" type="checkbox"/> | Career Program/Managing Effective Career |
| 6. <input checked="" type="checkbox"/> | Kids & Chemistry/Almont Elem. School     |
| 7. <input type="checkbox"/>            | Kids & Chemistry-Detroit Tastfest        |
| 8. <input type="checkbox"/>            | Education Committee                      |

9.  Environmental Science Fair Awards
10.  Project SEED

## 2. Section Administration

### EXECUTIVE COMMITTEE

- 2.1 How many times did the executive committee meet during 2005? 9
- 2.2 How many members are on the executive committee? 26
- 2.3 How many section meetings were held in 2005? 17
- 2.4 On average, how many members attend **regular section meetings**? 30

### COUNCILORS

- 2.5 What percentage of the section's Councilors were in official attendance at the ACS spring Council meeting? 67 %
- 2.6 What percentage of the section's Councilors were in official attendance at the ACS fall Council meeting? 100 %

### 2.7 How do Councilors report to the section about national ACS matters? (check all that apply)

- at a section meeting  at an executive committee meeting
- in the newsletter  on the local section website

### COMMITTEES

#### 2.8 Specify active committees having two or more members.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Awards                       | <input checked="" type="checkbox"/> Newsletters/Publications                          |
| <input type="checkbox"/> Budgets/Finance                         | <input type="checkbox"/> Nominations  |
| <input checked="" type="checkbox"/> Career/Employment Assistance | <input type="checkbox"/> Professional Relations                                       |
| <input checked="" type="checkbox"/> Chemistry Olympiad           | <input checked="" type="checkbox"/> Project SEED                                      |
| <input type="checkbox"/> Continuing Education                    | <input checked="" type="checkbox"/> Public Relations                                  |
| <input checked="" type="checkbox"/> Education                    | <input checked="" type="checkbox"/> Senior Chemists                                   |
| <input checked="" type="checkbox"/> Environmental                | <input checked="" type="checkbox"/> Environmental Health and Safety/ Chemical Hygiene |
| <input checked="" type="checkbox"/> Government Affairs           | <input checked="" type="checkbox"/> Women Chemists                                    |
| <input checked="" type="checkbox"/> Industry Relations           | <input checked="" type="checkbox"/> Younger Chemists                                  |
| <input checked="" type="checkbox"/> Long-Range Planning          | <b>Other</b> Midgley Award  |
| <input checked="" type="checkbox"/> Membership/Member Retention  | <b>Other</b> Kids & Chemistry   |
| <input type="checkbox"/> Mentoring                               | <b>Other</b> Silver Circle  |
| <input checked="" type="checkbox"/> Minority Affairs             | <b>Other</b>  |
| <input checked="" type="checkbox"/> National Chemistry Week      |   |

### SUBSECTIONS

- 2.9 How many subsections are active in the section? 0
- 2.10 How many subsection meetings were held in 2005? 0

**TOPICAL GROUPS**

2.11 How many topical groups are active in the section? 0

2.12 How many topical group meetings were held in 2005? 0

**OPERATIONS AND PLANNING (Check all that apply)**2.13  The section prepared a budget for 2005 (Please include a copy in Part II Appendix 2)2.14  The section prepared a budget for 2006 (Please include a copy in Part II, Appendix 2)2.15  The section prepared a long-range plan (Please include a copy in Part II, Appendix 2)2.16  The section maintains and uses a current job manual prepared by the section as a guide for officers and committee2.17  The section conducted a membership survey in 2005 to determine member's interests and needs (Please include a Part II, Appendix 3)2.18  A section representative attended the ACS Leaders Conference (Local Section Leaders Track) in 2005.**SECTION COMMUNICATION**

2.19 How many newsletters were published in 2005? 7

2.20  One copy of a newsletter is included in Appendix 3.

2.21 How many meeting notices were published in 2005? 16

2.22  The section has an active website.

URL:

<http://www.detroitsection-acs.org>2.23  The section used electronic communication.2.24  The section posted its 2004 Annual Report on its website.**SECTION ELECTIONS**

2.25 How many members voted in the 2005 officer election? 128

2.26 How many current elected officials, councilors and committee chairs:

a. have held other **elected** positions in the local section 16b. have held other **appointed** positions in the local section 16

c. are in their first two years of service 6

2.27 Did any of the following candidates for election run unopposed for election in 2005? **Yes No N/A**a. Chair-elect   b. Treasurer   c. Secretary   d. Councilor   e. **Other** Alternate Councilor   **SECTION AWARDS (check all that apply)**2.28  The section submitted a nomination for the ACS Regional Award in High School Chemistry Teaching during 2005.**The section gave awards or a Salutes to Excellence to:**2.29  Primary school students (K-6)

- 2.30  Secondary school students (7-12)
- 2.31  College students
- 2.32  Primary school teachers (K-6)
- 2.33  Secondary school teachers (7-12)
- 2.34  College teachers
- 2.35  Members of the local section for service
- 2.36  Outstanding chemist(s), regardless of section affiliation
- 2.37  The section or local company encouraged and/or submitted a nomination for the ACS Regional Industrial Innovation

**SECTION AFFILIATES**

- 2.38 How many paid section affiliates excluding students (teachers, technicians, others) are there in the section?
- 2.39  Section has supported an existing Technician Affiliate Group (TAG) during 2005.
- 2.40  Section has promoted the formation of a Technician Affiliate Group during 2005

**REGIONAL MEETINGS**

- 2.41  Does your local section have a representative to your Regional Board/Steering Committee?
- 2.42  Does your section participate in the Regional Chemjobs Employment Center?

**VOLUNTEERS**

- 2.43 What is the approximate number of currently active volunteers in your local section (Volunteer is defined as a member who helps plan or organize a meeting or activity, serves on a committee, or is an elected official.)
- 2.44 Please indicate all the ways that you recognize your volunteers.

- |  |  |
|--|--|
| <input type="checkbox"/> Certificates                  | <input checked="" type="checkbox"/> Gifts                |
| <input checked="" type="checkbox"/> Awards             | <input checked="" type="checkbox"/> Letter to Volunteer  |
| <input type="checkbox"/> Letter to Vol. Supervisor     | <input checked="" type="checkbox"/> Recognition at Event |
| <input type="checkbox"/> No Formal Recognition program |  |

- 2.45 Other than normal succession of chair-elect to chair how does your local section identify future leaders and get them into the leadership pipeline?

- |   |  |
|---|--|
| <input type="checkbox"/> Self-Nominations                   | <input type="checkbox"/> Solicitation or advertising           |
| <input checked="" type="checkbox"/> Identify Active Members | <input checked="" type="checkbox"/> Formal leadership training |
| <input checked="" type="checkbox"/> Outreach to new members | <input type="checkbox"/> Arm-Twisting                          |

**Other** Mentoring by senior Exec Comm. members

**3 - 8 ACS Strategic Plan Core Strategies****CORE STRATEGY #1****Provide Timely State-of-the-Art Chemical Information(Check all that apply)**

- 3.1  The section organized a regional meeting.
- An ACS Technical Division was involved.
- 3.2  The Section organized a symposium.

An ACS Technical Division was involved.

3.3  The organized a Meeting-in-Miniature.

An ACS Technical Division was involved.

3.4  The section organized an undergraduate research symposium.

An ACS Technical Division was involved.

3.5  The section organized a meeting that was co-sponsored by an ACS Technical Division.

## CORE STRATEGY #2

### Serve as the Premiere Professional Organization for Practitioners of Chemistry (Check a

4.1  The section provided services for pre-college students.

4.2  The section provided speakers for student affiliate chapter meetings.

4.3  The section organized tours of local industries for student affiliate chapters.

4.4  The section offered financial support for student affiliate chapter activities.

4.5  The section offered financial support to students attending regional or national meetings undergraduate or graduate

4.6  The section appointed a member as student affiliate chapter liaison

4.7  The section members served as non faculty professional advisors or contacts for students and young chemists

4.8  The section provided students with free subscriptions to journals.

4.9  The section invited student affiliates to attend regular section meetings.

4.10  The section sponsored a teacher affiliate group to engage students in ACS.

4.11  The section involved student affiliates in National Chemistry Week activities.

4.12  The section distributed career literature to students or to colleges and universities.

4.13  The section developed or maintains a networking directory.

## CORE STRATEGY #3

### Enhance the Public Appreciation of the Chemical Sciences and Technologies (Check all

5.1  Providing Judges for area science fair(s)

5.2  Sponsoring awards at area science fair(s)

5.3  Members make visits to K-12 classrooms.

5.4  Presenting career programs and/or distributing career literature to students or schools

5.5  Sponsoring or organizing student competitions (e.g., chemistry examinations, Chembowls, poster competitions)

5.6  Presenting Chemical Demonstrations

5.7  Participating in US National Chemistry Olympiad

**The section encourages participation and leadership in all aspects of the chemical sciences by women (W) underrepresented with disabilities (D) (Check all that apply)**

W G D

5.8    Section members mentored students or colleagues

5.9    The section sponsored hands-on science activities in underserved communities.

- 5.10    The section provided summer research opportunities.
- 5.11    The section developed science career fairs at high schools or colleges that have high female, minority or c
- 5.12    The section organized summer science camps.
- 5.13    The section sponsored contests or awards.
- 5.14    The section maintained employment services
- 5.15    The section leadership (elected or appointed) includes underrepresented groups.
- 5.15  Local section members interacted with federal government officials (i.e., members of congress, agency staff, etc.) to
- 5.16  Local section members interacted with federal government officials (i.e., members of Congress, agency staff, etc.) to
- 5.16  workforce policy issues.
- 5.16  The section maintained an experts roster and provided it to local media.
- 5.17  The section created or updated a media list.
- 5.18  The section prepared a public relations plan and included a copy of this plan in Appendix 4.
- 5.19 How many times were section activities promoted to the local media (press releases, op-eds, advisories, etc.)?
- 5.20  The section used an ACS film, videotape, or other ACS visual-aid resource at a public event.
- 5.21 How many talks were given by section members to the public in 2005?
- 5.22  The section conducted a chemical hygiene, responsible care or environmental health and safety event for the gener
- 5.23  The section offered its services to the local community as a resource on chemical hygiene, responsible care or envi
- 5.24  The section carried out environmental activities for the general public.

**5.25 The section participated in or conducted the following community activities:**

- Chemists Celebrate Earth Day  Chemists in the Library
- Chemagination Contest  National Chemistry Week (NCW)

**5.26 The section conducted the following activities during NCW 2005:**

- Hands-on activities  Chemical Demonstrations
- Contests or games  Lectures or training
- NCW Youth Patch

**Other**

**5.27 The section's NCW Activities were carried out in the following venues:**

- K-8 schools  High Schools  Colleges or Universities
- Industrial Sites  Museum/Libraries  Shopping Malls

**Other** Local park

**5.28 The section worked with the following group(s) to produce NCW events:**

- K-8 schools  High Schools  Colleges or Universities
- Industry  Museums or Libraries  Scout Troops
- Civic Organizations

**Other**

**5.29 The section publicized NCW via:**

Newspapers/magazines/flyers  Radio  Television  Website

5.30  The section participated in the NCW unifying event in 2005.

5.31 **What is the total number of year that the NCW coordinator has served in this capacity?** 3

5.32  The section has a Government Relations Representative.

5.33  The section hosted state or federal government officials to speak at a local section meeting.

5.34  The section organized or participated in a special government relations event(state capitol day, science town meeti forum, etc.).

5.35  The section informed its members on legislative issues and events through newsletter article, website, or other com

5.36  The section member(s) held an office or key position in state or federal government in 2005.

5.37  The section actively encourages members to join and actively participate in the ACSs Legislative Action Network (L

5.38   The section arranged for visits with federal elected officials when they are home on recess.

**CORE STRATEGY #4****Transform the Defination of Chemistry to Encompass Its True Multidisciplinary Nature**

6.1  The section has topical groups in interdisciplinary areas.

6.2  The section has sponsored meetings with an interdisciplinary focus.

6.3  The section offered activities such as symposium, seminars, or sponsored student activities on environmental issues

**CORE STRATEGY #5****Deliver a Dynamic and Integrated Porfolio of Products and Services. (Check all that appl**

7.1  The section published articles on employment services in its newsletter or website.

7.2  The section sponsored local employment services (e.g., free ads in section newsletter or website, job counseling

7.3  A section representative attended a Local Section Career Program during 2005

7.4  The section referred individuals to national ACS Department of Career Services.

7.5  The section maintained a job line for positions available within the local section.

7.6  The section hosted an ACS short course.

7.7 How many local section career programs or activities were conducted in 2005?

7.8 Of the local section programs that were conducted in 2005, how many were new?

7.9  The section offered career counseling/literature.

7.10  The section maintains a list (and contact information of local organizations (networking directory) that employ ch

7.11  Does your section have a career coordinator?

**CORE STRATEGY #6****Promote Inclusiveness Throughout the Chemical Enterprise (Check all that apply)**

8.1  Conducting teacher workshops

8.2  Inviting teachers to attend section meetings.

8.3  Providing teachers with free subscriptions to magazines and journals

- 8.4  Involving teachers in section program planning
- 8.5  Participation in Project SEED
- 8.6  Presenting a forum to address educational issues
- 8.7  The section offered specifically tailored symposium, seminars, or sponsored activities for industrial chemical profes:
- 8.8  Industrial members are active in the section's governance
- 8.9  The section communicated with non-ACS members working in industry and local companies about meetings and pi
- 8.10  Local companies have financially-sponsored and activity or donated money to the section.

**8.11 Industrial members (M), local companies (C), and/or non-members employed in industry (N) participated in these**

M C N

- Meeting at industrial site/plant tour
- Local Section Award/Recognition program
- Membership Drive for new members
- Industrial speaker/Industrially focused topic
- NCW or community activities
- Career Development activities
- Student or younger chemist activities
- 8.12  The section is affiliated with other technical or scientific societies or consortia.
- 8.12a If the section has a formal affiliation with

(Name of organization)

ANACHEM

This affiliation was approved by ACS council in what year

0

- 8.13  The section held a meeting jointly with another professional organization.

**ACS STRATEGIC PLAN 2004 - 2006**

**The American Chemical Society Strategic Plan focuses on the commitments to our Science, our profession and the P course that builds on the traditional strengths of the society and concentrates on emerging needs and opportunities. strategies that the Society will pursue to lead and support the chemical enterprise into the future. For more informatic please visit chemistry.org**